



**Minutes of the
ANNUAL GENERAL MEETING
of the
AUSTRALIAN FEDERATION OF INTERNATIONAL
FORWARDERS Ltd (AFIF)**

**Bonnie Doon Golf Club
Banks Avenue,
Pagewood NSW 2035**

4.00pm, 26th November, 2009

1. Apologies

The list of those persons who had given an apology of their inability to attend the AGM was read out and appears at the end of these minutes in addition to the attendee list.

2. Minutes of Previous Meeting

The Minutes of the previous meeting held at the Bonnie Doon Golf Club, Banks Avenue, Pagewood, NSW 2035 on November 27, 2008, were approved as a true record on the motion of Chris Jensen (Geodis Wilson), seconded by Jim Merrigan (Maltacourt). All in favour.

3. Chairman's Report

The Chairman highlighted a number of items from his previously prepared report, which is appended to these minutes as an attachment.

- 3.1)** The Chairman advised the meeting of the process towards achieving a Single Industry Body (SIB) for the industry. He gave particular thanks to Jim Merrigan and Stuart McFarlane who had assisted him on the sub-committee working group with the CBFCA. Relevant press releases had been issued and circulated to the combined membership and industry meeting publications.

3.2) FIATA World Congress – Geneva September 2009

Members would recall that since 2006 AFIF and CBFCA joined together under the FIFCBA banner as the Australian member for FIATA. Attending on behalf of AFIF were Barry Vining – Vice President of FIATA for the Asia Pacific Region, Brian Lovell – AFIF CEO and himself, Paul Golland – AFIF Chairman. Representatives were particularly active in the air freight session where the subjects of e-freight, CASS and barcode labelling were debated. FIATA agreed to take on a more pro-active role in regard to e-freight to address the shortcomings and promote its more positive aspects. In regard to CASS, FIATA was able to assist AFIF in recommending to IATA that all matters effecting the local industry in Australia were to be discussed through the structured IATA CEC program which has received ACCC immunity. In general terms, Australia had a good rapport with senior decision makers in the FIATA organisation and other substantial networks, which assist the local members.

3.3) AFIF 2009 Golf Day

The Chairman reported that the outcome from the charity golf day was that in excess of \$19,000.00 was raised for the beneficiary charity, Alzheimer's NSW. This was a great effort and he thanked the members for their contribution, together with AFIF 2009 charity golf day organising committee and its Chairman Jim Merrigan.

3.4) AFIF / CBFCA Joint Conference 2010

Whilst progress continued towards the facilitation of a single industry body, the joint Boards of AFIF and CBFCA had agreed to host a joint national conference in 2010. This would be held in Coolumb in Queensland and media announcements would be distributed in due course with full details.

3.5) Long Serving Directors to Retire

The Chairman acknowledged the contribution of both Fritz Heinzmann and Elton McKay who had decided to retire from the AFIF Board at the current AGM. Both Fritz and Elton had served six years on the AFIF Board with Fritz serving four of those years as Chairman of the organisation. He gave particular credit to Fritz for his efforts whilst representing AFIF on the IATA Cargo Executive Council in leading the initiative to achieve a change in the financial criteria evaluation for IATA cargo agents. Elton McKay, in turn had been most active by participating in various working groups and committees addressing, in particular, the Port Botany Sydney Landside Infrastructure improvements. He asked all members to join him in congratulating both gentlemen for their efforts on behalf of AFIF and the membership.

In closing, the Chairman thanked his fellow Board members for their effort and commitment to assisting the membership through their participation on various sub-committees and their duties on the AFIF Board. In addition he thanked Brian Lovell, CEO of AFIF and his hard working team for their efforts throughout the year in running the AFIF secretariat office administration.

Note : the full Chairman's report is appended to these minutes.

4. Financial Report

The Chairman confirmed that a copy of the full audited accounts of the Federation had been circulated with the papers for the annual general meeting and he called for any questions or comments in regard to the report.

There being no comments or questions, the report was approved on the motion of Robert Brown (AaE), seconded Jacqui McCombie (Globelink International). All in favour.

5. CEO Report

Brian Lovell highlighted several items from his report, as follows :-

5.1) Forthcoming Changes to Limitation and Liability Under MC-99

As circulated to members, Brian Lovell advised that the limitation of liability changes due to come into effect on the 1st January, 2010 would not require members to immediately replace current existing air waybill stock.

Whilst limitation for carriage, where the Montreal Convention 99 applied, would rise from 17SDR per kilo to 19SDR per kilo, documentation indicating the existing limits would be superseded by the convention. Therefore in the event of any claim, insurance companies and the courts would recognise the higher limits.

5.2) Update re Application of GST to DDP / DDU and Export

Following the announcement in the May 2009 Federal Budget, the Government was currently working on drafting amending legislation with the aim of clarifying the situation as to how the GST should be applied in the case of DDP / DDU and export.

The industry action group (AITSP), involving forwarders, brokers and the express operators, would be consulted by the ATO and Treasury prior to the legislation being introduced in July 2010. Members would be kept informed on the progress.

5.3) Education and Training

5.3a) AFIF and CBFCA Dangerous Goods by Sea Training Project

As members would be aware, AFIF and CBFCA had collaborated to produce an on-line training program allowing members to achieve accreditation in the new requirements of the International Maritime Organisation (IMO) Dangerous Goods (IMDG Code).

As this course had been accredited by AMSA, all members who undertook and achieved the necessary pass marks, would be certified to accept and process dangerous goods by sea shipments.

Following member enquiries, a suitable training organisation had been sourced to also provide on-site or face to face classroom style training should this be required in groups by members.

5.3b) A Degree in International Logistics and Freight Forwarding

As members had been advised, AFIF was proceeding with a project to research and scope the potential to offer a degree course for our industry, working with a suitable university.

The first phase of the project had been completed and a report prepared for submission to the funding body (Cargo Automation Development Fund - a trust administered by Tradegate Australia). Furthermore a proposal to apply for second stage funding to enable the project to continue and reach its objectives had been prepared. The good news was that a suitable university had been selected and subject to the necessary funding the project could proceed to develop this exciting project. Members would be kept informed of the progress.

There were many other issues being handled by AFIF at any one time and the full details of the activity of the Association during 2009 is contained within the CEO Annual Report and appended to these minutes.

6. Members Briefing Session

Stephane Parrenin, Manager IATA Cargo Services for Australia gave the members an overview of a number of subjects including the e-freight project; new liability limitation under MC99; payments for AaE cargo services available through CASS import system and a new facility whereby corrections to CASS billings would be possible during the current period to commence in 2010.

Stephane also advised that the USDOT had requested IATA to look at simplifying the air waybill conditions. More information would be provided on this in the future.

The Chairman thanked Stephane Parrenin for his attendance and for delivering the brief overview on current activities.

7. Appointment of Auditor for 2009 / 2010 Financial Year

The CEO advised the meeting that due to the unfortunate passing of the current auditor for AFIF (Tom Moon of Moon Cunningham Auditors), a new auditor would need to be appointed. On the recommendation of AFIF accounting firm Hilzinger Gibbons, it was proposed that Mr. Greg Thompson, of Thompsons Australia, be appointed as auditor for the ensuing year. This motion was proposed by John Bakamis (Nippon Express Australia), seconded by Jeff Talbot (Hellmann Worldwide Logistics). All in favour.

8. Election of Directions

The Chairman handed over to the CEO who gave an explanation of the process required for Directors to serve on the Board of AFIF for 2010 (in line with the requirements of the AFIF constitution).

Following completion of the election process for those required to re-stand and for new nominees, the following Directors were proposed for the AFIF Board for 2010 :-

Paul Golland	Mainfreight International
Thomas Hansen	Rohlig Australia
Chris Jensen	Geodis Wilson Australia
Robert Kasch	DHL Global Forwarding
Jacqui McCombie	Globelink International
Stuart McFarlane	Yusen Air & Sea Service
Jim Merrigan	Maltacourt Pty Ltd
Jeff Talbot	Hellmann Worldwide Logistics
Mark Willis	ACM Ambassador

The above named persons were duly ratified by the membership present at the meeting on the motion of Robert Brown (AaE), seconded by Paul Angel (IJS Global). All in favour.

Immediately following the AGM, a meeting of the new Board was convened to elect the officers of the Federation for the next 12 months, as follows :-

Chairman	Paul Golland
Vice-Chairman	Robert Kasch
Treasurer	Barry Vining (Airmark)
Public Officer / Secretary	Jim Merrigan

9. Other Business

The CEO reported that there were no items of general business forwarded to the secretariat for inclusion in the AGM, as per the stipulated time period.

There being no further other general business, the Chairman closed the meeting at 5.45pm and advised that general questions and discussion could take place.

Signed as a true record of proceedings.

Paul Golland, Chairman

APOLOGIES

COMPANY	NAME
Dacotrans Australia	Hagen W. Pusch
Scorpion International	Leigh Bryant
Greenfreight International	Paul King
ACM Ambassador	Mark Willis

ATTENDEES LIST

COMPANY NAME	ATTENDEE
Accord Logisites (Aust)	Elton McKay
AFIF	Brian Lovell
Australian Air Express International	Robert Brown
DHL Global Forwarding	Robert Kasch
DHL Global Forwarding	Daniel Andersen
Fracht Australia	Matt Pederson
IATA	Stephane Parrenin
Geodis Wilson	Chris Jensen
Globelink International	Jacqui McCombie
Hellmann Worldwide Logistics	Jeff Talbot
IJS Global	Paul Angel
JAS Forwarding	Nick Frate
Mainfreight International	Paul Golland
Maltacourt Australia	Jim Merrigan
Nippon Express Australia	John Bakamis
Octet Finance	Hugh Young
Schenker Australia	Fritz Heinzmann
Yusen Air & Sea Service	Stuart McFarlane